

Impact Leadership

Proteus Leadership



On behalf of the Proteus team I would like to thank you for enrolling into our exciting Impact Leadership program.

Proteus has been facilitating leadership and management programs since 1993 and we are proud of our success in assisting people to achieve their personal and professional goals.

Throughout the program we hope to validate and increase your leadership skills, provoke and motivate you to take the next step in reaching your potential as a leader and give you practical ways to apply current leadership strategies to your everyday life.

We ask all participants to interact during the program by asking questions, engaging in the activities and sharing your experiences with the group.

We trust that you will enjoy participating in our Impact Leadership program and also enjoy the numerous benefits that thousands of previous participants have gained through the Proteus programs.

Des Penny

Leading Executive Officer



About Proteus

Proteus Enterprises Pty Ltd trading as Proteus Education and Training is a Registered Training Organisation – Provider Number: 21518 operating within The Proteus Leadership Centres.

Under the direction of both Leading Executive Officer Des Penny, and Leading Director Richard Dore, our team is dedicated to providing Human Resource Management solutions that assist organisations in creating a more positive culture within the workplace.

The company was named after the Greek God 'Proteus' who had the ability to change form to suit the situation or environment.

As facilitators of cultural change, our approach to the Education and Training and Human Resource Management needs of our clients is also based on the philosophy of being flexible, and finding the appropriate solution for each problem.

Proteus Leadership Centres have been providing Human Resource Management and Cultural Change training around Australia for many years.

Our programs are relevant and combine adult learning principles, which assist with both personal and professional development.

We pride ourselves in delivering information that participants can use immediately in the workplace.

Vision, Commitment and Values

About Proteus

Proteus was a God of the sea and his special power was that he was able to change shape at will, to suit the occasion. He was also seen as a type of mystic who, if captured, would be able to answer complex questions assisting those in need.

Our goal at The Proteus Leadership Centres is to reflect those same principles and skills through the programs, products and services we provide. The ability to change with the times and to be able to assist individuals and organisations to grow is what the centres have been established for.

Our Vision

To create world-class leadership centres across Australia that are recognised as the benchmark for positive, innovative and practical leadership practice.

Our Client Commitment

Through our programs, products and services we endeavour to take complex issues and give them practical solutions that people can apply to their lives and their businesses.

Vision, Commitment and Values

Our Culture and Core Values

<i>Innovation</i>	To be facilitators of change, encouraging and practicing innovation and creative thinking.
<i>Motivation</i>	To motivate ourselves and others to be positive and professional but still have fun.
<i>Passion</i>	To be passionate about what we do and only do what we really believe in.
<i>Diversity</i>	To be an organisation that recognises that it is the differences that make the difference.
<i>Service</i>	To have staff who understand the organisation and give both internal and external clients the respect they deserve.
<i>Support</i>	To constantly support and encourage each other giving credit where credit is due.
<i>Feedback</i>	To promote and maintain a 'Complaint Is a Gift' culture, learning and growing from the feedback we receive.
<i>Culture</i>	To continually promote the importance of creating a positive workplace culture.
<i>Excellence</i>	To continually strive for excellence in everything we do.

Diploma of Management

Impact Leadership

This exciting leadership program has been designed to have an immediate impact on individuals and organisations as it brings theory and work related experience together. It is practical, contemporary and focuses on both personal and professional development. The program looks at the real issues occurring in the workplace and assists participants in discovering relevant solutions to these issues. It gives people a unique learning opportunity to further develop their leadership skills and potential, while recognising the experience they already have.

The program confirms the need for a professional and productive workplace and aims to provide ways to create a more positive culture. It also assists participants in establishing strategies for the implementation of their learning back in to their workplaces.

Diploma of Management

Proteus Enterprises Pty Ltd trading as Proteus Education and Training is pleased to offer national recognition for its Impact Leadership course.

The Impact Leadership program combined with assessment activities meets the elements of the **Diploma of Management** qualification (BSB51107).

To complete the assessment requirements of the Diploma of Management, participants will be required to apply the knowledge and skills acquired throughout the program back at the workplace. Your assessor will provide specific information about these assessment requirements.

Notes

Diploma of Management

The outlines for the 8 units required for this qualification are:

Unit	Description
BSBMGT502B	Manage people performance
BSBWOR501B	Manage personal work priorities and professional development
BSBWOR502B	Ensure team effectiveness
BSBMGT516C	Facilitate continuous improvement
BSBHRM512A	Develop and manage performance-management processes
BSBHRM405A	Support the recruitment, selection and induction of staff
BSBPMG522A	Undertake project work
BSBRISK501B	Manage risk

The Diploma of Management qualification will be issued by Proteus Enterprises Pty Ltd trading as Proteus Education and Training: A Registered Training Organisation - Registration Number: 21518. Qualifications from other RTO's are recognised.



Activity Introduction

“Management is efficiency in climbing the ladder of success; leadership determines whether the ladder is leaning against the right wall.”

Stephen Covey

What are the current workplace challenges that impact on your ability to lead effectively?

What do you expect to gain from participating in the Impact Leadership program and what would you like to implement back into your life?

Professional Commitment:

Personal Commitment:

“You cannot climb the ladder of success dressed in the costume of failure.”

Zig Ziglar

Recommended Reading

Prior to and during the Impact Leadership program we recommend that you read some contemporary books on leadership to assist with your personal and professional development, classroom discussions and follow-up activities.

The following books have been recommended for each participant. Although not mandatory we believe this selection will enhance your knowledge and concepts of leadership and will also assist with practical implementation of the strategies covered during the program.



Bolton, R and Bolton DG (1996) **People Styles at Work**. *Making bad relationships good and good relationships better*. AMACOM. American Management Association.



Curtis R. Cook (2005) **Just Enough Project Management**. *The indispensable four-step process for managing any project better, faster, cheaper*. McGraw-Hill.



Martyn Newman (2008) **Emotional Capitalists**. John Wiley and Son.



Brian Tracey (2004) **Eat That Frog**. *Get more of the important things done – today!* Berrett-Koehler.

Useful Websites and Federal Laws



Fair Work Online / Fair Work Ombudsman
www.fairwork.gov.au



Australian Human Rights and Equal
Opportunity Commission
www.hreoc.gov.au



Safe Work Australia
www.safeworkaustralia.gov.au



Department of Employment
www.employment.gov.au



Workplace Gender Equality Agency
www.wgea.gov.au



Australian Human Resources Institute
www.ahri.com.au



National Safety Council of Australia (NSCA)
www.nsca.org.au

Federal Laws:

- The Racial Discrimination Act
- The Sex Discrimination Act
- The Human Rights and Equal Opportunities Commission Act
- The Privacy Act
- The Disability Discrimination Act
- Equal Opportunity for Women in the Workplace Act 1999 (Formerly the Affirmative Action Act)

Notes

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